Guide to registering for EyePath

EyePath reports database will allow you to access **histopathology** and **cytology** reports for specimens sent to the Department of Eye Pathology, UCL Institute of Ophthalmology.

In order to access reports, you need a user account.

Setting up an account is an easy process and you only need to do it once.

Once your account is approved you can log in and search for your patient.
Registration

First, go to the EyePath web page:
https://eyepath.ucl.ac.uk

Then, click on the “Register” button at the top left of the screen
Department of Eye Pathology, UCL Institute of Ophthalmology

Welcome to the web page of our department. Here you can find links to other web pages and downloadable documents.

EyePath database

Please login for access to our database of reports (registered users only). If you are not already a registered user of the database, you can register by filling in the form.

Please note that access to the EyePath database is approved manually, and this may take a few days. It speeds the registration process if you use an NHS email address to register.

Research tissue bank

The tissue bank has close links with the Department of Eye Pathology. If you require access to ethically approved tissue for eye-related research, please contact Dr Richard Elliott by emailing r.elliott@ucl.ac.uk

Downloadable documents

Users of our service are welcome to use our printable request form which can be downloaded below.

ET067 Request Form

The Department of Eye Pathology User Guide provides information on the service available from this department, and how to use the service:

Department of Eye Pathology User Guide

The Joint Colleges Guidance Document gives advice regarding what material should be submitted for histopathological examination, and what material it is acceptable to discard.

Joint Colleges Guidance Document on referral of ophthalmic pathology specimens

Expanded versions of the Joint Colleges Guidance Document are here:

Focus article

Ocular Pathology Chapter

Follow us on Twitter
Registration screen

You will now be on the registration screen

You will need to provide:

- Your name and title
- email address
- Telephone number
- Hospital

You will also need to select a password for this account
Fill in this form to register with the site. The fields in bold are required. Your E-Mail address will be used as a username for this account.

### Personal Details

<table>
<thead>
<tr>
<th>Title</th>
<th>No selection made</th>
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<tbody>
<tr>
<td>Specify Other</td>
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<tr>
<td>First Name</td>
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<td>Last Name</td>
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<tr>
<td>Email Address</td>
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<tr>
<td>Mobile Number</td>
<td></td>
</tr>
<tr>
<td>Hospital</td>
<td>10 Harley Street, London W10</td>
</tr>
<tr>
<td>Specify Other</td>
<td></td>
</tr>
<tr>
<td>Hospital Type</td>
<td>No selection made</td>
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</table>

### Password

<table>
<thead>
<tr>
<th>Password</th>
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</thead>
<tbody>
<tr>
<td>Confirm Password</td>
<td></td>
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</tbody>
</table>
Name, email and telephone

Select your title from the top dropdown menu

Fill in your first and last names in the appropriate fields

Provide your email address in the appropriate field. This should be your NHS email address. Only in exceptional circumstances and by advance arrangement will non-NHS email addresses be accepted.

Provide a telephone number (mobile or landline) in case we need to call you to clarify
use your NHS email address here
Hospital selection

You now need to select which hospital you need to access reports for

Currently, you can only see reports for specimens from hospitals for which you have approved access on your account

Select your hospital from the dropdown list. You can either scroll down the list or start typing your hospital name
EyePath database user registration

- Personal Details

  Title: Dr

  Specify if other: 

  First Name: Eye

  Last Name: Surgeon

  Email Address: eye.surgeon@moorfields.nhs.uk

  Mobile Number: 0771234567

  Hospital: Moorfields Eye Hospital NHS Foundation Trust

- Password

  Password: 

  Confirm Password: 

- Register
Hospital type

After you have selected your hospital, select your hospital type (NHS or private) from the dropdown list.
EyePath database user registration

- Personal Details
  - Title: Dr
  - Specify if other:
  - First Name: Eye
  - Last Name: Surgeon
  - Email Address: eye.surgeon@moorfields.nhs.uk
  - Mobile Number: 07712345678
  - Hospital: Moorfields Eye Hospital NHS FT
  - Specify if other:
  - Hospital Type:
    - [ ] No selection made
    - [ ] NHS
    - [ ] Private
  - Password:
  - Confirm Password:

Register
Choose a password

You will now be asked to select a password for this account

You are recommended **not** to use a password that you already use for another account

Your selected password should be 6-32 characters long and include alphabetic and numeric characters (no special symbols)

Type your selected password in the Password field and then **the same** password in the Confirm password field
Enter your selected password here
enter the same password in this box
Then press the “Register” button
EyePath database user registration

- Personal Details
  - Title: Dr
  - Specify if other:
  - First Name: Eye
  - Last Name: Surgeon
  - Email Address: eye.surgeon@moorfields.nhs.uk
  - Mobile Number: 077 123 4567
  - Hospital: Moorfields Eye Hospital NHS F
  - Specify if other:
  - Hospital Type: NHS

- Password
  - Password: ********
  - Confirm Password: ********

Register
Thank you for your registration. Please click here to log onto the system.

Please note that your application for registration will have to be reviewed and authorised by a panel.

You will not be able to use this system until such a process has been completed.

You will be sent a notification via email once your application has been processed.
Errors?

If the password and confirm password fields do not match, you will get an error message. Simply put your selected password in both fields again.

You will not be allowed to register with the same email address twice. If you have forgotten your details, contact us.
Fill in this form to register with the site. The fields in bold are required.
Your Email address will be used as a username for this account.

Please check your password.

Password

Confirm Password

Register
Now what?

Registration administration is currently a manual process

Your account will be approved by an EyePath administrator, and you will receive an email confirming this

After your account is approved, you can log in and access reports

If you need access to reports from more than one hospital, contact us and we will arrange it
Remember

Your username is the email address you provide at time of registration and we will use that email address if we need to contact you.

Your password is selected by yourself at the time of registration.

You should not allow anyone else to log in using your account, and never tell anyone else (including EyePath administrators) your password.
Contact details

Web: https://eyepath.ucl.ac.uk
email: pathadmin.ioo@ucl.ac.uk
Tel: 0207 608 6948
Twitter: @eyepathlondon